

BOARD OF EDUCATION

PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF A REGULAR MEETING

District Annex

3015 West 163rd Street

Markham, IL 60428

January 22, 2019

A. Call to Order and Pledge of Allegiance (2:220)

President Ms. Juanita Jordan called the meeting to order at 7:00p.m. President Juanita Jordan then led the Board and Audience in the Pledge of Allegiance.

B. Roll Call (2:220)

The following members were present: Mrs. Natalie Myers, Ms. Barbara Nettles, Mrs. Kathy Taylor and Ms. Juanita Jordan. Absent: Ms. Sharron Davis, Ms. Joyce Dickerson and Ms. Elaine Walker.

Also present were: Dr. Kimako Patterson, Superintendent, Mrs. Julia Veazey, Assistant Superintendent, Mrs. Carrie Ablin, Director of Student Service, Mrs. Deborah Clayton, Chief School Business Official and Dr. Kenneth Scott, Director of Human Resources.

C. Presentation (3:60 & 8:30)

The Integrated Technology Presentation was presented by 8th grade students who attend the Prairie-Hills Saturday Career and College Institute under the direction of Mr. Smith, Principal, Mr. Leathers, Assistant Principal, Ms. Herlitz, Math Teacher, Ms. O'Day, Instructional Technology Coach. The students presented to the Board and audience members how to use the Google Sketch Program to solve Type III questions on the PARCC Assessment. A Type III question was explained as a word problem where you have to model, solve and explain your answer. The students took turns solving different kinds of Type III questions from an actual lesson recently studied in their Math class. After that, the students demonstrated, step-by-step, how to use the various formulas, tools and tabs that the Google Sketch Program offers to build and design a classroom, a house as well as a 3D warehouse. The students presented with a vast knowledge of and enthusiasm for the Google Sketch Program.

Ms. Davis arrived at 7:07p.m.

D. Approval of Minutes (2:220)

Ms. Davis moved and it was seconded by Mrs. Myers to approve the minutes of the December 3, 2018 Work Session Meeting. On roll call the following members voted aye: Mrs. Myers, Mrs. Taylor and Ms. Jordan. Abstains: Ms. Davis and Ms. Nettles. Nays: None. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried

Mrs. Myers moved and it was seconded by Mrs. Taylor to approve the minutes of the December 17, 2018 Regular Business Meeting. On roll call the following members voted aye: Mrs. Taylor, Mrs. Myers, Ms. Nettles and Ms. Jordan. Abstains: Ms. Davis. Nays: None. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried

E. President's Report (2:110)

Ms. Jordan shared with the Board that she had just attended the swearing in of Congresswoman Robyn Kelly on January 7, 2019. Ms. Jordan then mentioned she was invited, but was unable to attend, the inauguration of Governor Pritzler.

F. Superintendent's Report (8:10)

Dr. Patterson began by sharing with the Board that she and her team are currently working on the ESSA School Improvement Plan for the Junior High. The School Improvement Plan is due to the designation of the Special Education subgroup not "meeting" on the PARCC Assessment. Dr. Patterson informed the Board that the plan will be presented for approval at the February 19, 2019 Board Meeting. Next, Dr. Patterson announced the January 31, 2019 PTO/NCLB Parent Workshop on Restorative Justice presented by Dr. Otis Lane, Dean of Students at Bremen High School to begin at 6:00p.m. in the Annex. Then, Dr. Patterson informed the Board that the January 18th Foundation of Excellence in Education's Winter event had been canceled and is being rescheduled for Thursday, April 18, 2019 at Riddle's Comedy Club; more information will be presented at a later date. Finally, Dr. Patterson updated the Board on the current enrollment status and shared that she has only received 2 calls regarding the placement issues. Before closing Dr. Patterson and the Board unanimously decided to move the upcoming Work Session Meeting from Monday, February 4, 2019 to Monday, February 11, 2019.

G. Board of Education – Action Items (2:10 & 2:20)

Ms. Davis moved and it was seconded by Mrs. Myers to place items G1, G2, G3, G4, G5, G7, G8, G9, G10, G11, G13, I1, I2 and I3 on consent agenda. On roll call the following members voted aye: Mrs. Taylor, Ms. Nettles, Ms. Davis, Ms. Myers and Ms. Jordan. Nays: none. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried

Ms. Davis moved and it was seconded by Ms. Myers to approve the consent agenda. On roll call the following members voted aye: Ms. Nettles, Ms. Taylor, Ms. Davis, Ms. Myers and Ms. Jordan. Nays: none. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried

G1. Approve Policies Previously posted for 30 day Review 2:70, 2:80, 2:120, 2:150, 2:260, 3:40, 4:15, 4:45, 4:130, 4:170, 5:10, 5:20, 5:30, and 5:60.

Approved on Consent Agenda

G2. Approve 2019 Administrative Retreat 7/29/19-8/3/19

Approved on Consent Agenda

G3. Approve 2019 Board of Education Retreat 8/14/19-8/16/19

Approved on Consent Agenda

G4. Approve Communications Consultant Contract

Approved on Consent Agenda

G5. Approve PHESD 144 Video Development Contract

Approved on Consent Agenda

G6. Approve the Creating Your ESSA Workplan Workshop

After a brief discussion, no approval was needed.

G7. Approve Class Link (One-Click, Single Sign-on Solution)

Approved on Consent Agenda

G8. Approve Donation- Heights Credit Union

Approved on Consent Agenda

G9. Approve Memorandum of Understanding Markham Fire Department

Approved on Consent Agenda

G10. Approve Memorandum of Understanding Voya Financial

Approved on Consent Agenda

G11. Approve 2018-2019 Health Life Safety Inspection

Approved on Consent Agenda

G12. Approve Application for Property Tax Relief Grant

Mrs. Myers moved and it was seconded by Mrs. Taylor to approve the Application for Property Tax Relief Grant. On roll call the following members voted aye: Ms. Nettles, Mrs. Taylor, Ms. Davis, Mrs. Myers and Ms. Jordan. Nays: None. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried

G13. Approve Proven IT Lease Agreement Contract

Approved on Consent Agenda

H. Audience Participation (2:30)

N/A

I. Administration – Action Reports (2:20)

I1. Approve Personnel Recommendations

Approved on Consent Agenda

I1-A. Approve Termination of Employment

Mrs. Myers motioned and it was seconded by Mrs. Taylor to Terminate the Employment of Chanese Ashe for job abandonment. On roll call the following members voted aye: Mrs. Myers, Ms. Nettles, Ms. Davis, Mrs. Taylor and Ms. Jordan. Nays: none. Absent: Ms. Dickerson and Ms. Walker.

I2. Approve Outside Contracts

Approved on Consent Agenda

I3. Approve Professional Assignment Request

Approved on Consent Agenda

I4. Approve Invoices

Mrs. Taylor moved and it was seconded by Mrs. Myers to approve the January 22, 2019 Invoices and the January 8, 2019 Supplemental Invoices. On roll call the following members voted aye: Ms. Nettles, Mrs. Taylor, Ms. Davis, Mrs. Myers and Ms. Jordan. Nays: None. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried

Date
1-22-19

Fund
Education

Amount
\$604,279.08

1-22-19	Operations & Maintenance	\$ 71,847.64
1-22-19	Debt Service	\$ 3,182.38
1-22-19	Transportation	<u>\$196,596.42</u>
Total:		\$875,905.52

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
1-8-19	Education	\$ 9,008.35
1-8-19	Operations & Maintenance	<u>\$ 3,135.24</u>
Total:		\$12,143.59

15. Approve Payroll and Benefits

Mrs. Taylor moved and it was seconded by Ms. Davis to approve the December 14, 2018 and the December 28, 2018 Payroll as well as the January 3, 2019 Benefits. On roll call the following members voted aye: Ms. Davis, Ms. Nettles, Mrs. Taylor, Ms. Myers and Ms. Jordan. Nays: none. Absent: Ms. Dickerson and Ms. Walker.

<u>Date</u>	<u>Fund</u>	<u>Amount</u>	Motion Carried
12-14-18	Education	\$484,681.55	
12-14-18	Liabilities	<u>\$426,656.83</u>	
Total:		\$911,288.38	

<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
12-14-18	Education	\$ 6,798.00	
12-14-18	Liabilities	<u>\$ 3,409.00</u>	
Total:		\$10,207.00	

<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
12-28-18	Education	\$501,541.39	
12-28-18	Liabilities	<u>\$431,953.10</u>	
Total:		\$933,494.49	

<u>Date</u>	<u>Fund</u>	<u>Amount</u>	
1-3-19	Education	\$242,234.19	
1-3-19	Operations and Maintenance	\$ 18,635.17	
1-3-19	Transportation	<u>\$ 6.07</u>	
Total:		\$260,875.43	

J. Administration – Information Reports (3:50)

1. Business Affairs

Mrs. Clayton began by stating that the Business Department is still hard at work establishing destination codes, but that they are making great progress. Next, Mrs. Clayton shared with the Board that the District is now in Financial Recognition status, according to our most recent financial audit. Mrs. Clayton then updated the Board on the total revenue for December 2018; the remainder of her report was as presented.

2. Curriculum Instruction and Technology

Mrs. Veazey began by informing the Board that the petition she submitted to the ISBE requesting that the District's 3rd grade students take the PARCC Assessment using paper and pencils was granted; 4th-8th grade students will take their exam online. Mrs. Veazey

then informed the Board that ISBE has pushed the PARCC Assessment window back one week, the assessment will now begin March 11th and end March 28th. Finally, Mrs. Veazey gave Kudos to PHESD 144 and the Junior High for being selected every year for the past 12 years to participate in the NAEP- National Assessment of Educational Progress. Mrs. Veazey explained that 51 students will be randomly selected including (8) students classified as having special needs. The Exam is set for February 27, 2019 to be administered and monitored, as well as fully supplied (hotspots, tablets, and keyboards), by the NAEP Organization. Permission letters will be sent home with students on February 1, 2019 giving parents the opportunity to opt out of their child being tested, if they so choose. The remainder of Mrs. Veazey's report was as presented.

3. Human Resources

Dr. Scott began with the personnel report including; new hires, terminations, FMLA's, resignations as well as any current or anticipated open positions. Dr. Scott then informed the Board that the Food Service Department will now offer hot breakfast 3 days a week in addition to students having 2 hot entrée selections for lunch. The Buildings and Grounds report remained as presented.

4. Student Services

Mrs. Ablin began with Pre-K highlights starting with informing the Board that the last screening was conducted on Tuesday, January 15th with only 4 spots available, Mrs. Ablin is anticipating a significant waiting list increase. Currently the Pre-K waiting list consist of mainly 3 year olds, Mrs. Ablin stated she suspects there will be some 4 year olds added to the list after the screening data has been disaggregated. Next, Mrs. Ablin commented that on January 15th students from Mae Jemison and Prairie-Hills had a chance to visit the Eye Institute due to our ongoing partnership, where they were given eye exams and received free glasses. Mrs. Ablin went on to say identified students from the remaining schools will visit the Eye Institute upon completion of their hearing and vision screenings. Next, Mrs. Ablin announced that the Dentist has also started his rounds, most recent visit was at Markham Park School on Jan. 14th-15th and Jan. 17th. Finally, Mrs. Ablin informed the Board that a process and procedures has been created and implemented for chronic truancy in district. The process will begin in the building with the classroom teacher then routing to the building administrators; next, the case will be routed to the Residency and Safety Officer- Mr. Lee; finally, the case will be routed to the Superintendent for approval to refer to the Regional Office of Education. Mrs. Ablin reported that there has been no cases sent to the Regional Office however, Mr. Lee continues to make home visits and follow-up on all cases presented. The remainder of her report was as presented.

K. New Business (2:20)

N/A

L. Executive Session (2:200)

Mrs. Taylor moved and it was seconded by Mrs. Myers to go into Executive Session. On roll call the following members voted aye: Mrs. Myers, Ms. Nettles, Mrs. Taylor, Ms. Davis and Ms. Jordan. Nays: none. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried 7:50p.m.

Mrs. Taylor moved and it was seconded by Mrs. Myers to adjourn the Executive Session. On roll call the following members voted aye: Mrs. Myers, Mrs. Taylor, Ms. Nettles, Ms. Davis and Ms. Jordan. Nays: none. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried 8:05p.m.

Ms. Davis moved and it was seconded by Mrs. Myers to approve the minutes of the December 17, 2018 Executive Session Meeting. On roll call the following members voted aye: Ms. Nettles, Mrs. Myers, Ms. Davis, Mrs. Taylor and Ms. Jordan. Nays: None. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried

M. Adjournment (2:200)

Mrs. Taylor moved and it was seconded by Ms. Myers to adjourn the January 22, 2019 Board Meeting. On voice vote all members present voted aye. Nays: None. Absent: Ms. Dickerson and Ms. Walker.

Motion Carried 8:20p.m.

Submitted by:

Ms. Jordan, President

Ms. Nettles, Secretary